

# CHECKLIST FOR COMPLETING COURT-APPOINTED COMMUNITY SERVICE

- Contact a **registered nonprofit or government organization** and arrange a time to do your service.
- Complete your required service hours before the date indicated by your judge.
- Have your nonprofit volunteer supervisor fill out all information on the Court-Appointed Community Service form including the TAX ID#. Please note that United Way of Utah County WILL NOT provide the TAX ID#. If you or the agency has any questions about this, please contact the court directly.
- Make a copy of the completed Court-Appointed Community Service Form for your own record. You may need proof of these hours in the future, please keep your own copy.
- Return the form to the appropriate courthouse. You alone are responsible for turning in this form. United Way of Utah County keeps no records of your service and makes no report to the court.

For your convenience, the United Way of Utah County Volunteer Center has compiled a list of organizations that welcome court-appointed community service. This is not a full listing—you may complete your hours at other 501(c)3 or government organizations that are not included on the list.

**It is up to your judge to decide which organizations you are allowed to work with.** Please contact your judge's clerk with any questions on what you are allowed to do as court-appointed service.



# LIVE UNITED



United Way  
of Utah County

# COURT-APPOINTED COMMUNITY SERVICE

Name: \_\_\_\_\_ Case #: \_\_\_\_\_

Please allow this form to serve as verification that court-appointed community service hours have been completed by the above named person at the following government or nonprofit agencies.

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*\*This section to be completed by employees of government or nonprofit organization served\**

I am authorized to represent the registered government or nonprofit agency: \_\_\_\_\_  
with tax ID #: \_\_\_\_\_ and verify that the above mentioned person completed \_\_\_\_\_ hours of  
service doing: \_\_\_\_\_ on date(s): \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

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I am authorized to represent the registered government or nonprofit agency: \_\_\_\_\_  
with tax ID #: \_\_\_\_\_ and verify that the above mentioned person completed \_\_\_\_\_ hours of  
service doing: \_\_\_\_\_ on date(s): \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

.....

I am authorized to represent the registered government or nonprofit agency: \_\_\_\_\_  
with tax ID #: \_\_\_\_\_ and verify that the above mentioned person completed \_\_\_\_\_ hours of  
service doing: \_\_\_\_\_ on date(s): \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

.....

I am authorized to represent the registered government or nonprofit agency: \_\_\_\_\_  
with tax ID #: \_\_\_\_\_ and verify that the above mentioned person completed \_\_\_\_\_ hours of  
service doing: \_\_\_\_\_ on date(s): \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

.....

I am authorized to represent the registered government or nonprofit agency: \_\_\_\_\_  
with tax ID #: \_\_\_\_\_ and verify that the above mentioned person completed \_\_\_\_\_ hours of  
service doing: \_\_\_\_\_ on date(s): \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

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## DEFENDANT VERIFICATION:

I have completed the community service hours listed above for a total of \_\_\_\_\_ hours.

Defendant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Original form must be returned to the court.

# COURT APPOINTED COMMUNITY SERVICE

## UNITED WAY . . . TOGETHER WE CAN DO MORE

Please be aware that some of the nonprofit agencies may have limited opportunities available for court-appointed community service. To find out more information about the different opportunities available, including days and times, please contact the organization directly. Please make sure your supervisor at the organization completely fills out all information.

### Addicts Fighting Back (Provo)

Hosts community service events on the second Saturday of every month. These events include providing meals, clothing, and hygiene kits to those in need as well as community clean-up opportunities. They do not have as many volunteer hours available in the winter. They have more volunteers available in the warmer months. They are a small non-profit, don't expect to get all your hours with them. **Potential volunteers cannot have had any violent charges.** For more information, visit [addictsfightingback.com](http://addictsfightingback.com) or contact [addictsfightingback@gmail.com](mailto:addictsfightingback@gmail.com), Sean 385-368-4459.

### Cities

Assist in maintaining parks, streets and cemeteries by pulling weeds, raking leaves and painting pavilions or benches. *Note: Cities not listed here DO NOT have opportunities available.*

- American Fork: Jason at 801-763-3050 ext. 427
- Mapleton: Logan at 801-806-9114
- Orem: Laura at 801-229-7560
- Payson: Debbie at 801-465-5217
- Springville Parks: David Ashton Superintendent over the Cemetery 801.491.5534 They no longer have volunteers Mow lawns or do maintenance. [dashton@springville.org](mailto:dashton@springville.org)

### Friends in Need (Eagle Mountain)

Must be able to do farm work. Tasks include animal and garden care. Animal tasks include feeding, grooming, and cleaning up after animals. Minimum age requirement to volunteer is 18 (no violent crimes) and a volunteer form can be found at the following link: [www.friends-in-need.org](http://www.friends-in-need.org) for more information you may also call 801-823-7223.

### Habitat for Humanity ReStore (Orem)

Assist in receiving and unloading donations and cleaning, straightening, and organizing the ReStore. Some work may be outside doing landscaping and general maintenance. Additional opportunities may be open to those with construction experience. **Must be 18+ years old with no theft, violence, or sexual offense charges.** Available hours: Tuesday—Saturday from 10 am—6 pm. To get started, contact LeAnn at 801-344-8527 ext.105 or [leann@habitatuc.org](mailto:leann@habitatuc.org).



# LIVE UNITED



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### **Community Action Regional Food Bank (Provo)**

The food bank is looking for individuals to help sort and stock food items, including open and closing the food bank. Potential volunteer hours are based on a first come first serve basis. Closed toe shoes are required. **Potential Volunteers cannot have any violent charges.** Hours available M - Th 8 am – 4 pm; F 8 am – 3 pm. Call the Volunteer Coordinator for more information 801-373-8200 or email [volunteer@communityactionuc.org](mailto:volunteer@communityactionuc.org).

### **Krishna Temple (Spanish Fork)**

Volunteers will be working outside and inside duties are dependent on the weather. They include cleaning, maintenance of the building, farm work with animals and grounds, and gardening. Hours are: M – Su 9 am – 5 pm. No smoking, alcohol, drugs, meats (we have a vegetarian buffet here that folks can have if they work sufficient hours and wish to try) Children under 16 must be with an adult throughout their service. Call or text Vai for more information at 801 919 9933.

### **Libraries**

Opportunities may include general cleaning of book. ***Note: Libraries not listed here DO NOT have opportunities available.***

- Pleasant Grove: 801-785-3950. Note: Volunteers MUST be assigned from Pleasant Grove or Lindon courts to do service at this library.

### **North Pointe Solid Waste Special Service District (Lindon)**

Volunteers are needed to pick up litter and help with other minor clean-up projects in Northern Utah County. Most tasks will be outside, so volunteers must be prepared to work in all kinds of weather. For more information, you can go to [garbage.org](http://garbage.org) or contact a shift supervisor at 801-225-8538 ext. 103.

### **Provo Bicycle Collective (Provo)**

Volunteers repair bikes to be given away to people in need. Other tasks include cleaning and taking out trash for the agency. **They do not allow volunteers with violent or sexual charges.** Volunteers must register online and attend a volunteer orientation prior to volunteering. To apply, and for more information visit [Volunteer hours are Tuesdays and Thursdays starting at 6pm. The shop is located at 397 East 200 North in Provo; \[provo@bicyclecollective.org\]\(mailto:provo@bicyclecollective.org\) 801-210-9032.](http://provo@bicyclecollective.org)

### **The Straighter Way Foundation AKA Hoofbeats to Healing (Saratoga Springs)**

Must be prepared to do Ranch work. Dress code required. Various opportunities are available providing therapeutic horseback riding for those with disabilities. **Potential volunteers cannot be sex offenders.** Call Tami for more information at 801-836-4325 or [tamtrot@gmail.com](mailto:tamtrot@gmail.com)

### **Tabitha's Way (Spanish Fork)**

Opportunities include stocking, assisting clients with food orders, cleaning and sorting. **If your offense was considered violent, sexual in nature or theft related, you may NOT complete hours at this location.** Email Yojana at [yojana@tabithasway.org](mailto:yojana@tabithasway.org) for more information.

### **Tabitha's Way (American Fork)**

Opportunities include stocking, assisting clients with food orders, cleaning and sorting. **If your offense was considered violent, sexual in nature or theft related, you may NOT complete hours at this location.** Contact [infonorth@tabithasway.org](mailto:infonorth@tabithasway.org) or 801-692-1881.

### **UGLY's Closet (Pleasant Grove)**

Duties include sorting and organizing donations and helping out in the store. They do not take teenagers or walk-ins. Must come in and fill out paperwork. Come with a good attitude and prepared to work hard. Business hours: Tuesday-Saturday 10 am – 6 pm. Located at 10 West Center Street Pleasant. For more information call 801-899-2692.